

**Planning and Policy Committee**  
**Annual Report**  
**June 2007**

The Planning and Policy Committee serves as a vehicle through which the Director and Assistant Directors consult with the Faculty on matters of planning, policy, and other items of general interest. The current members of the committee are:

Nena Couch  
Marsha Hamilton  
Jennifer Kuehn  
Bruce Leach, Chair  
Beth Whittaker  
Betty Sawyers, *ex officio*

The following are issues/activities of the Planning and Policy Committee during the 2006/2007 year:

- Worked with others to analyze and present the results of the 2006 Organizational Survey. Met with the Staff Advisory Council to make follow-up recommendations.
- Prepared the document “Guidelines for Committee Chairs.” (<http://library.osu.edu/sites/staff/planpol/ComChrGuidelines.pdf>)
- Worked with other OSUL faculty and staff to address issues related to retirement.
- Proposed an amendment to the *Pattern of Administration* to allow untenured faculty to serve as Faculty Secretary.
- Organized and ran faculty meetings.
- At the request of the Director, provided information and feedback for documents he needs to submit to the Office of Academic Affairs.
- Addressed issues and concerns raised by faculty through Planning and Policy meetings as well as joint P&P and Executive Committee meetings.